

CALL TO ORDER: The Addison Town Board meeting was called to order at 7:17 p.m. immediately following the Allenton Sanitary District meeting. The meeting notice was read. This meeting has been properly noticed.

ROLL CALL: Members present: Chairman Bob Bingen: Supervisors; Ron Hefter, Jeff Infalt, Gary Karnitz, Dan Wolf, Treasurer, Brenda Kaehler and Clerk, Wendy Fairbanks. Town of Addison Department of Public Works Supervisor Glen Fieweger and 10 other people were also present at the meeting.

ADOPTION OF AGENDA: Motion by Karnitz to adopt the agenda as presented. Seconded by Hefter. Motion carried unanimously.

APPROVAL OF MINUTES: Motion by Wolf to approve the Addison Town Board meeting minutes for August 15, 2024, as presented. Seconded by Karnitz. Motion carried unanimously.

REVIEW OF BILLS AND AUTHORIZATION OF PAYMENT: Check numbers #24503 through #24556, check #10600 & #10601, and electronic payments in the amount of \$119,389.78 were approved for payment. Motion by Infalt, seconded by Hefter. Motion carried unanimously. Checks that were questioned: #24507 was to Delta Dental for employee dental coverage. #24532 to Associated Appraisals was their monthly bill for services. There was brief discussion about the D.U.E. project. Associated Appraisals is still working on that formula. #24551 to West Bend Sand and Stone for culvert work expenses. # 24546 was to Mayville Limestone for gravel need on the culvert projects. Fieweger explained some of County shared expenses for the culvert projects being done and stated they weren't done yet. Bingen inquired about a possible list for road projects in 2025.

TREASURER'S REPORT: Motion by Karnitz to approve the Treasurer's Report for the month of August 2024 as presented. Seconded by Wolf. Motion carried unanimously.

WASHINGTON COUNTY SHERIFF'S DEPT. REPORT, LIASION DILLON GLAMANN: Deputy Dillon Glamann was not present at the meeting. The report for August was sent to the clerk and included in the meeting packet.

OPERATORS LICENSES: Applications for a new operator's license for Naftaly and Jane at Addison Station were submitted. Naftaly had a provisional license, and both had beverage server certificates. There were no records to review on the applications. Motion by Hefter to approve these two, seconded by Infalt. Motion carried unanimously. Applications for Joseph at Candy's Pub and Kealy at Good Times were reviewed by the Board. Both had beverage server certificates and provisional licenses. Motion by Infalt to approve the licenses, seconded by Karnitz. Motion carried unanimously. Hefter mentioned a new upcoming state issued operator license that was discussed at the Fall Workshop seminar.

CONSIDERATION AND APPROVAL TO HIRE DONNA SCHNEIDER FOR PART-TIME EMPLOYMENT: There was discussion about Donna Schneider being hired on a part-time basis to help with Treasurer responsibilities and Town Budget preparation and finalization. There was a motion by Infalt to approve hiring Donna Schneider part-time @ \$25.00/per hour to be paid on a yearly basis. No health insurance or retirement benefits. Seconded by Wolf. Motion carried unanimously.

CONSIDERATION OF TOWN HALL USE FOR GIVING TREE GIFT PICK UP IN DECEMBER:

Clerk Fairbanks stated that Julie Kline asked about using the Town Hall again this December to allow families to pick up items donated by people thru the Giving Tree Program. Motion by Wolf to allow the Giving Tree Program to use the Town Hall, seconded by Karnitz. Motion carried unanimously.

REVIEW AND APPROVAL OF RECYCLING GRANT APPLICATION: Clerk Fairbanks reviewed the 2025 Recycling Grant Application information. Harter's Lakeside Disposal is under contract for the next three years. Cost to the Town for the service in 2024 is approximately \$64,663.00. Tonnage of recycling material collected is estimated at 283 tons. The Town received \$7,662.00 in May for 2023 Recycling Grant. Motion by Infalt to approve the 2025 Grant Application. Seconded by Ron. Motion carried unanimously.

DISCUSSION AND POSSIBLE REPLACEMENT OF CAMERA SYSTEM: Supervisor Karnitz explained what Rick at 10-2 Communications proposed for NVR replacement and upgrade. The company is working with the Town to increase the number of cameras used and the coverage area that can be viewed. He also explained that the cameras would need to be hard wired due to Homeland Security requirements. The upgrade is needed because the NVR stopped working after an upgrade was done to the system. The prices for the 8-channel unit for \$399.88 and the 16-channel unit for \$520.00 were discussed. Motion was made by Hefter to go with the 16 channel NVR unit. Seconded by Infalt. Motion carried unanimously.

REVIEW AND APPROVAL OF ALLENTON FIRE DEPARTMENT CONTRACT: The new 5-year contract with a 3% increase per year was briefly reviewed. Motion by Karnitz to approve the contract with the Allenton Fire Department. Seconded by Wolf. Motion carried unanimously.

REVIEW SPEED LIMIT CHANGE ON HWY 33: Clerk Fairbanks explained a request that came into the office to reduce the speed limit on Hwy 33. Chairman Bingen explained that he had already spoke with Scott Schmidt at the County to reduce the speed limit on the east side of the 41 Bridge for safety concerns. Bingen stated after the request came into the office, he asked the County if the speed limit could be reduced to 30 MPH. from Hwy W into Allenton. The request is in the works with the State, and Bingen is waiting to hear back. No action was taken.

REVIEW OF TEMPORARY EASEMENT LETTER FOR HYW 33 RESURFACING PROJECT:

Bingen explained the purpose of the letter for the resurfacing project that is scheduled in 2029. Due to some grade issues they need to have temporary limited easement. No action taken.

REVIEWING AND AWARDING OF TRUCK STORAGE BUILDING QUOTES: Chairman Bingen reviewed the information from the storage shed bids from the August meeting. Walter's Buildings was the lowest bid for a 60' X 120' building. After some modifications to the plans, a 50' X 144' foot building with firewalls was submitted. The original lowest bid of \$440,530.00 will be adjusted by change orders. There was further discussion about building details and excavating. The quote does not include electrical or heating. ARPA funds will be used to cover the majority of the cost, and any add-ons will be covered by the Town. Motion was made by Hefter to accept Walter's Building bid for the Truck Storage Shed. Seconded by Karnitz. Motion carried unanimously.

CONSIDERATION OF CSM – SAMUEL JOHNSON, 5633 WOODCREST DR., SECTION 26:

Sam Johnson was present at the meeting. His neighbor has agreed to sell him a section of his property and the CSM will adjust the lot line after the sale. The Plan Commission has reviewed the CSM, and the adjustment were made. Motion was made by Wolf to approve the CSM as presented. Seconded by Infalt. Motion carried unanimously

PUBLIC HEARING TO REZONE FROM A-1 (AGRICULTURAL) TO B-2 (GENERAL BUSINESS), DGI- ALLENTON PROPERTY, TAX PARCEL T1-0037200Z HWY 33. SECTION 16: The Public Hearing notice was read. A representative from DGI was present. Chairman Bingen reviewed the rezone area. Hefter stated there needed to be an action item on the agenda to adopt the rezone. The rezone ordinance item will be on the October agenda unless a special meeting is called. Bingen made 3 requests for public comment, and upon hearing none, Motion was made by Hefter to close the Public Hearing. Seconded by Karnitz. Motion carried unanimously.

CONSIDERATION OF RESOLUTION NO. 2024-08, TO ADOPT THE UPDATED WASHINGTON COUNTY ALL HAZARD MITIGATION PLAN: The Resolution notice was read. This Plan was previously adopted in March of 2018 and Washington County requested the 5-year resolution be reviewed to be in compliance. Motion by Karnitz to adopt Resolution No. 2024-08, seconded by Wolf. Motion carried unanimously.

UPDATE ON ROELL PROPERTY AT 6961 HWY 175: Dale Barber and Michelle Curley were present at the meeting, Robb Roell was not present. Bingen stated the Town's attorney filed an affidavit with the court to allow the Town to go onto the property without Roell's permission for the express reason to clean up the property. The attorney is waiting for the court to sign off so the Town can move forward.

WASHINGTON COUNTY SUPERVISOR REPORT: County Supervisor John Schodron was present at the meeting. He talked briefly about the County's Shared Services Program and the EMS/Fire Committee. He was thanked for keeping the Board informed.

ALLENTON FIRE DEPARTMENT REPORT, LIAISON LT. GLEN FIEWEGER: Lt. Glen Fieweger of the Allenton Fire Dept. presented the monthly Fire Report for September. He stated there were 16 calls in the Town of Addison and reviewed the different calls. He talked about the various training and activities the fire department took part in during the month. Fieweger also talked about the Pancake Breakfast coming up on October 6 at the Allenton Fire Department.

DEPARTMENT OF PUBLIC WORKS REPORT: DPW Supervisor Glen Fieweger reported that 3 culverts were done but had not been black topped yet. Some tree trimming, ditch mowing, and dandelion spraying was done. The new plow truck was ordered and should be done some time next year. At this time we are second in line and the price quoted should be the same. A lift was rented to fix the nets on the baseball field and a bollard was installed downtown. A cable box was hit by one of the Town trucks which caused some internet outages. Fieweger also stated he might have another potential part-time plow truck driver to serve as back up during the week. The Board agreed to bring on another driver.

COMMUNICATIONS: Clerk Fairbanks reviewed some information from the Washington County IT Department regarding the IT shared services in 2024. The issue with Daisy Farms parking vehicles in the right of way was resolved. The Board was given information about hotel reservation for the WTA Convention from October 6- 8, 2024 in Steven's Point. The Town Hall offices will be closed Monday and Tuesday due to the convention. Fairbanks also explained that the Quick Books software update has changed, and the Town will be charged another fee for each person on the payroll each month. This amount will change from month to month, but more research will need to be done to see if outsourcing or changing payroll programs would be more cost effective. Fairbanks explained that extra hours for early in-person absentee voting will be available due to the Election Integrity Initiative by the County who will fund the extra hours at no cost to the Town. Bingen stated a special meeting may be needed to discuss D.U.E. calculation. No date or time were discussed.

PUBLIC COMMENTS: There was a question about the building size of the new residence on Weis St. The building size had been approved.

ADJOURNMENT: Motion by Hefter to adjourn. Seconded by Infalt. Motion carried to adjourn the meeting at 8:53 p.m.

Wendy Fairbanks, Clerk
Town of Addison